

## Common Place Meeting 6 December 2007

### Announcement

Save the corn exchange demo on Saturday 8<sup>th</sup> December at 1:30

### Requests

There are 2 common place fundraisers coming up  
28<sup>th</sup> December Masquerade ball.

This is a night that has become available. It is currently a clean page to be written. If you want to help write it then get in touch with Jess with your ideas and offers of help.

New years eve

People are also needed to help involved with the new years eve fund raiser. Contact the booking collective

### Bookings.

Experienced volunteers are needed from the 7<sup>th</sup> December (Yes the 7<sup>th</sup>) Jess will be 'on sight'. Contact her if you are able to go in for an hour or so.

### Hot water:

There is a gap around the hot water flue that needs filling. Wolfie offered to fill it

### First aid kit:

Is pretty depleted. Tash will replace items by next week

### Agenda:

Amanda will create a place on the website for next meeting agenda items. If you have an item for the agenda then by putting it on the website then we can be a bit forewarned and have more of an idea of what may be asked of you at the meeting

### Minutes:

Minutes of meetings are not on the new website. Andy will try and sort this out.

### General Meetings

Tash to see if Yahoogroups will allow an automated 'There is a general meeting this Thursday' mailing to go out in time for the first and third Thursday meetings. If it cannot do it then Andy will look into other tech solutions.

### Booking requests

Request for a 2 month block booking on Sunday PM for the Skill Share sessions. This was agreed

Request for regular reading group Sunday PM 4-6 every other week starting from Sunday 9<sup>th</sup>. AGREED

Request for theatre group to use events room 1-3:30 Tuesday and Thursday as of next week. AGREED

Request for the common place to be used on 19<sup>th</sup> and 20<sup>th</sup> January for Student climate action project. AGREED WITH CONDITION. The common place will want to use the café for the Brunch so they can use it so long as Sunday they can confine themselves to the gig room.

Suggested once a month Friday night social. To be booked in on random Fridays each month. AGREED

#### Free Shop:

The free shop is to be scrapped and replaced with a 'creche' area. For some time the free shop has been unusable. This is despite a big clear up a couple of months ago. We have decided that it is not a good use of the space. We will attempt to run the free shop as an irregular event rather than an open area. Tommo, Amanda & Cath to sort it out

#### How meetings work

Request that we organise a constant statement to be read out before each meeting covering facilitation, consensus, respect etc. Tash to sort out

#### Landlord

The middle floor is to be returned to the landlord at the end of February. Some alterations will be required (moving the beer, PA, and strengthening a couple of doors. After this the landlord will have access to the far right hand door and the stairwell to gain access to the first floor. Paul to oversee changes.

#### Finance report

A finance report was presented. Sorry I don't have an electronic copy.

#### Non-attendance of groups

There was no representative from a number of groups who use the building on a regular basis. Cath will send out reminder e-mails before the January the 4<sup>th</sup> meeting.